

# Checklist

Library - Sales Project Task / Task - PTL 4.0 Gather Contact Data Details / Type Doc - Checklist

## PTL 4.0 Gather Contact Data Details

- Obtain information about the contacts associated with a project, including personal life, hobbies, business associates, and skill sets, allowing us to cater to them.
  
- Set up the details of the project under a Project ID as early as possible, thus giving us the structure to start gathering the specifics of a project through the tasking.
  
- Determine through all available information if the project is valuable to the company and should be pursued.

